

# Redemption Form

Head Office: 6/F Grepalife Building, 221 Sen. Gil Puyat Ave., Makati City  
For inquiries, please call (02) 866-6374 or 866-6375 or email gamc@sunlifegrepa.com

# GAMC

Grepalife Asset Management Corporation

**GREPALIFE Mutual Funds are managed and distributed by Grepalife Asset Management Corporation ("GAMC"), a wholly-owned subsidiary of Sun Life Grepa Financial, Inc.**

PRINT clearly. Use BLACK ink. Indicate N/A if question is not applicable.

Account No.

Full Name of Investor/s or Full Company Name (include co-investor's name, if any)

☐ Please tick if this form has been faxed/emailed. For emailed transactions, MF Rep should call/text GAMC to confirm receipt of transaction by GAMC.

Please note that the date and time of receipt of this transaction by GAMC shall be controlling at all times.

Contact Details: \_\_\_\_\_

## Financial Transaction Details

Redemptions (redemption of shares will be processed in a First-In-First-Out basis)

Fund Name

☒ Full Redemption

☐ Partial Redemption (Choose either Amount or Shares only)

☐ Amount

☐ Shares

☐ Gains only (value of shares may fluctuate from time to time, and are not guaranteed nor are historical returns an indication of future performance)

☐ Desired # of shares

☐ # of shares in excess of

☐ Desired amount

☐ Amount in excess of

Reason for Redemption:

☐ Financial requirement

☐ Transfer to other investment

☐ Others, please specify

Special/Other Instructions:

## Settlement of Redemption Proceeds

☐ Issue Check

☐ Payment to Sun Life Grepa policy/ies (provide details):

☐ Deposit to Account

☐ RCBC ☐ RSB Branch:

SA/CA Account Number:

Note: SLGFI Policy should be under the name of investor as insured / owner.

Complete Account Name at Bank:

- Kindly ensure that the bank account provided is accurate and that the bank account name is the same as your registered account name with GAMC. Otherwise, your redemption proceeds will not be credited by the bank.

- Bank charges, if any, will be shouldered by the Investor.

## Declarations

I/We have read the terms and conditions on the back of this form and understood that the value of my/our shares in the Fund, when redeemed, would be at the applicable redemption price as defined in the Fund's Prospectus. I/We declare that my/our financial transactions herein are on the basis of my/our continuing declaration and representation under penalty of perjury that my co-investor/s is/are still living and GAMC may, at its discretion rely on such continuing declaration and representation.

Signature of the Principal Investor

Date (mm/dd/yy)

Signature of the Co-Investor (if any)

Date (mm/dd/yy)

X

X

Authorized Signatory 1 for Institutional Accounts

Date (mm/dd/yy)

Authorized Signatory 2 for Institutional Accounts

Date (mm/dd/yy)

X

X

Name of Mutual Fund Representative

MF Representative's Code

Signature of Mutual Fund Representative

Date (mm/dd/yy)

X

**THIS IS NOT A DEPOSIT PRODUCT. EARNINGS ARE NOT ASSURED AND PRINCIPAL AMOUNT INVESTED IS EXPOSED TO RISK OF LOSS. THIS PRODUCT CANNOT BE SOLD TO YOU UNLESS ITS BENEFITS AND RISKS HAVE BEEN THOROUGHLY EXPLAINED. IF YOU DO NOT FULLY UNDERSTAND THIS PRODUCT, DO NOT PURCHASE OR INVEST IN IT.**



## TERMS AND CONDITIONS

### Eligible Investor

Shares of the Fund/s may be held by any person of legal age or any duly organized and existing corporation, partnership, or other legal entity regardless of citizenship or nationality. Please inquire about the set of required documents to be submitted by each, as well as any other account-related matter to any of GAMC's MF Representative.

### Purchase Price

The principal amount of investment shall purchase the corresponding number of Fund shares at the prevailing Net Asset Value Per Share (NAVPS) at the time of acceptance of this Application plus the sales fee and applicable taxes (if any). The NAVPS for the banking day will be used for purchases made within the daily cut-off time.

### Right to Accept/Reject Transactions; Adjustment of Account

GAMC reserves the right to accept or reject the number of shares of the Fund/s applied for in any Application at its sole discretion, pursuant to the requirements of the law or its policies. If this Application is not accepted in whole or in part, GAMC will refund the corresponding investment to the Applicant without interest, within ten (10) days from the date of submission of this Application.

GAMC is authorized to effect any adjustments on any of your Account/s, whether singly or jointly with others, to correct any error or mistake committed, without need for any further instrument or consent.

### Redemption

GAMC shall honor redemption requests any day it is open for business. A duly endorsed stock certificate, if issued, shall evidence redemption. Shares of the fund will be redeemed at the NAVPS less any applicable charges and taxes determined at the close of business on the same day if the redemption notice is received by GAMC on or before 12:00 noon. If notice is received after 12:00 noon, the price will be the NAVPS determined at the close of business on the next business day. Payment for securities redeemed less fees and taxes (if any), shall be effected within seven (7) banking days from the receipt of the request.

### Delivery of Stock Certificate

A stock certificate representing ownership of shares in the Fund shall not be issued unless requested for in writing by its owner. Shareholders who do not elect to receive stock certificates have the same rights of ownership as if certificates had been issued to them.

This Application and related documents shall be governed by and construed in accordance with the laws of the Republic of the Philippines and any legal action arising thereupon shall be filed exclusively before the appropriate courts of Makati City.

The Applicant shall not assign, transfer, or convey this Application and any of the Applicant's rights and obligations under this Application without the prior written consent of GAMC and/or the Fund.

### Personal Information and Information Updates

Applicant authorizes GAMC: 1) to collect, process, use, store and destroy his personal and sensitive personal information and any and all information in relation to this Application and related documents; and 2) to share, transfer and disclose said personal and sensitive personal information to any of its subsidiaries, affiliates, related companies, agents and representatives, industry associations and third parties, such as, but not limited to outsourced service providers, external auditors, courts of law in compliance with any lawful order or requirement and local and foreign regulatory authorities in relation to any matter (i.e. AMLA, tax monitoring, review and reporting, offers made through mail/email/fax/SMS/telephone, customer satisfaction surveys, etc.). Applicant holds GAMC, its officers, staff, agents and representatives free and harmless from any and all liability that may arise from any acts referred to above.

Applicant undertakes to notify GAMC in writing and provide the required details or documents within thirty (30) days for any change in his circumstances that make the information on GAMC's documentation incorrect (including, but not limited to, citizenship, residence or mailing address, contact number and other circumstances) which, if not corrected, may results in GAMC being subject to tax reporting and withholding requirements under local and/or foreign law or regulation. Applicant further undertakes to provide any other information that GAMC reasonably requests in order to fulfill its obligations under local and/or foreign law or regulation. Applicant's failure to accomplish the foregoing gives GAMC the right to exercise any of the following: a) continue the account on the same terms and conditions; b) continue the account on the same terms and conditions and deduct from Applicant any amount that GAMC has to withhold or was charged with under local and/or foreign law or regulation; or c) terminate the account.

This Application and related documents shall be governed by and construed in accordance with the laws of the Republic of the Philippines and any legal action arising thereupon shall be filed exclusively before the appropriate courts of Makati City.

This Application is governed by the terms and conditions of the Prospectus of the Grepalife Mutual Funds.

## IMPORTANT REMINDERS

Documents and transactions received on or before the 12 noon cut-off will be processed within the same business day. Anything received after the 12 noon cut-off shall be processed on the next business day.

You may submit your Redemption Form and original share certificate (if any) through any of the following:

1. Email to [gamc@sunlifegrepa.com](mailto:gamc@sunlifegrepa.com). The document will be processed based on the time when the emailed document was received by GAMC.  
You are still required to submit the original documents to GAMC within 3 business days, unless you are enrolled in the Facsimile / Email Facility.
2. Fax the document to (632) 866-6857. The document will be processed based on the time when the faxed document was received by GAMC.  
You are still required to submit the original documents to GAMC within 3 business days, unless you are enrolled in the Facsimile / Email Facility.
3. Grepalife Asset Management Corporation, 6/F Grepalife Bldg., 221 Sen. Gil Puyat Avenue, Makati City 1200

THIS CONTRACT IS BETWEEN THE INVESTOR/S AND GREPALIFE ASSET MANAGEMENT CORPORATION (GAMC). ALL TRANSACTIONS ARISING OUT OF OR RELATED TO THIS CONTRACT SHALL BE BINDING ONLY BETWEEN THESE TWO (2) CONTRACTING PARTIES. IT IS UNDERSTOOD THAT THIS TRANSACTION IS NEITHER INSURED BY THE PHILIPPINE DEPOSIT INSURANCE CORPORATION (PDIC) NOR GUARANTEED BY RIZAL COMMERCIAL BANKING CORPORATION/DBRC SAVINGS BANK