

**SUN LIFE GREPA FINANCIAL, INC.**

**AGENDA FOR THE REGULAR MEETING OF THE AUDIT COMMITTEE**

Date : 04 March 2020  
 Duration : 1:30 p.m. – 2:30 p.m.  
 Place : Legazpi Room, 10<sup>th</sup> Floor, Grepalife Building, 221 Sen. Gil J. Puyat Avenue, Makati City

BUSINESS		RESPONSIBLE PARTY	ACTION REQUIRED	APPEN DIX
1	Call to Order	Chairman		
2	Certification of Notice and Quorum	Corporate Secretary	Note	
3	Minutes of the Previous Meeting (04 December 2019)	Chairman	Approve	/
4	Matters Arising from the Previous Meeting: None	Chairman	Note	
5	External Audit Management Letter and Management's Response	Ernst & Young	Note	
6	Audited Financial Statements for 2019 (including Audit Management Letter)	Ernst & Young/ Maria Josefina A. Castillo	Approve	/
7	Private Meeting of the Non-Executive Members of the Committee with the External Auditor	Chairman		
8	Financial Review Summary	Maria Josefina A. Castillo	Note	/
9	Report on Control	Joel O. Bungabong	Note	/
10	Private Meeting of the Non-Executive Members of the Committee with the Internal Auditor	Chairman		
11	Forward Agenda	Corporate Secretary	Note	/
12	Review of Audit Committee Charter	Corporate Secretary	Approve	/
13	Other Matters, if any	Chairman	Note	
14	Adjournment	Chairman	Approve	

**Distribution List**

**Committee Members**

- Jose Isidro N. Camacho, Independent Director, Committee Chairman
- Francisco C. Eizmendi, Jr., Independent Director
- Rizalina G. Mantaring, Director

Attendees

- Helen Y. Dee, Chairman of the Board
- Richard S. Lim, President
- Michele Marie Y. Dee, Director
- Juan B. Santos, Independent Director
- Leo M. Grepin, Director
- Lorenzo V. Tan, Director
- Benedicto C. Sison, CEO & Country Head, Sun Life Philippines
- Maria Josefina A. Castillo, Treasurer
- Maria Sachiko A. Pang, Chief Actuary
- Joel O. Bungabong, Internal Auditor
- Ajee T. Co, Compliance Officer
- Samuel V. Torres, Corporate Secretary
- Jemilyn S. Camania, Assistant Corporate Secretary
- Edgar S. Tordesillas, Sun Life Appointed Observer
- Maria Eloisa R. Gan, GPLH Appointed Observer
- Anna Katrina C. Kabigting-Ibero, Counsel, Sun Life Philippines

## SUN LIFE GREPA FINANCIAL, INC.

### AGENDA FOR THE REGULAR MEETING OF THE AUDIT COMMITTEE

Date : 02 June 2020  
Duration : 1:30 p.m. – 2:30 p.m.  
Place : Zoom Meeting Conference

	BUSINESS	RESPONSIBLE PARTY	ACTION REQUIRED	APPEN DIX
1	Call to Order	Chairman		
2	Certification of Notice and Quorum	Corporate Secretary	Note	
3	Minutes of the Previous Meeting (04 March 2020)	Chairman	Approve	/
4	Matters Arising from the Previous Meeting: (2)	Chairman	Note	/
5	Financial Review Summary	Maria Josefina A. Castillo	Note	/
6	Review of External Audit Relationship	Maria Josefina A. Castillo	Note	
7	Report on Controls	Joel O. Bungabong	Note	/
8	Private Meeting of the Non-Executive Members of the Committee with the Internal Auditor	Chairman	Note	
9	Forward Agenda	Corporate Secretary	Note	/
10	Other Matters, if any	Corporate Secretary	Note	
10a	a. Amendment of Audit Charter	Corporate Secretary	Approve	/
11	Adjournment	Chairman	Approve	

#### Distribution List

#### Committee Members

- Jose Isidro N. Camacho, Independent Director, Committee Chairman
- Francisco C. Eizmendi, Jr., Independent Director
- Rizalina G. Mantaring, Director

#### Attendees

- Helen Y. Dee, Chairman of the Board
- Richard S. Lim, President
- Michele Marie Y. Dee, Director
- Juan B. Santos, Independent Director
- Leo M. Grepin, Director

- Lorenzo V. Tan, Director
- Benedicto C. Sison, CEO & Country Head, Sun Life Philippines
- Maria Josefina A. Castillo, Treasurer
- Maria Sachiko A. Pang, Chief Actuary
- Joel O. Bungabong, Internal Auditor
- Ma. Jemilyn S. Camania, Compliance Officer
- Ma. Pia A. Urgello, Deputy Compliance Officer
- Samuel V. Torres, Corporate Secretary
- Anna Katrina C. Kabigting-Ibero, Assistant Corporate Secretary
- Edgar S. Tordesillas, Sun Life Appointed Observer
- Paolo Y. Abaya, GPLH Appointed Observer
- Winlove Grapes R. Sandalo-Esperanza, Counsel, Sun Life Philippines
- Maria Junifer L. Maliglig, Law Clerk, Sun Life Philippines

**SUN LIFE GREPA FINANCIAL, INC.**

**AGENDA FOR THE REGULAR MEETING OF THE AUDIT COMMITTEE**

Date : 08 September 2020  
 Duration : 1:30 p.m. – 2:30 p.m.  
 Place : Zoom Video Conference

BUSINESS		RESPONSIBLE PARTY	ACTION REQUIRED	APPEN DIX
1	Call to Order	Chairman		
2	Certification of Notice and Quorum	Corporate Secretary	Note	
3	Minutes of the Previous Meeting (02 June 2020)	Chairman	Approve	/
4	Matters Arising from the Previous Meeting: none	Chairman	Note	
5	External Audit Plan for Audit Year 2020	SGV & Co./ Ernst & Young	Approve	/
6	Private Meeting of the Non-Executive Members of the Committee with the External Auditor	Chairman		
7	Financial Review Summary	Maria Josefina A. Castillo	Note	/
8	Report on Controls	Joel O. Bungabong	Note	/
9	Private Meeting of the Non-Executive Members of the Committee with the Internal Auditor	Chairman		
10	Forward Agenda	Corporate Secretary	Note	/
11	Other Matters, if any	Chairman	Note	
12	Adjournment	Chairman	Approve	

**Distribution List**

**Committee Members**

- Jose Isidro N. Camacho, Independent Director, Committee Chairman
- Francisco C. Eizmendi, Jr., Independent Director
- Rizalina G. Mantaring, Director

**Attendees**

- Helen Y. Dee, Chairman of the Board

- Richard S. Lim, President
- Michele Marie Y. Dee, Director
- Juan B. Santos, Independent Director
- Leo M. Grepin, Director
- Lorenzo V. Tan, Director
- Benedicto C. Sison, CEO & Country Head, Sun Life Philippines
- Maria Josefina A. Castillo, Treasurer
- Maria Sachiko A. Pang, Chief Actuary
- Joel O. Bungabong, Internal Auditor
- Ma. Jemilyn S. Camania, Compliance Officer
- Ma. Pia A. Urgello, Deputy Compliance Officer
- Samuel V. Torres, Corporate Secretary
- Anna Katrina C. Kabigting-Ibero, Assistant Corporate Secretary
- Edgar S. Tordesillas, Sun Life Appointed Observer
- Paolo Y. Abaya, GPLH Appointed Observer
- Winlove Grapes R. Sandalo-Esperanza, Counsel, Sun Life Philippines
- Maria Junifer L. Maliglig, Law Clerk, Sun Life Philippines

**SUN LIFE GREPA FINANCIAL, INC.**

**AGENDA FOR THE REGULAR MEETING OF THE AUDIT COMMITTEE**

Date : 03 December 2020  
 Duration : 2:00 p.m. – 3:00 p.m.  
 Place : Zoom Video Conference

BUSINESS		RESPONSIBLE PARTY	ACTION REQUIRED	APPEN DIX
1	Call to Order	Chairman		
2	Certification of Notice and Quorum	Corporate Secretary	Note	
3	Minutes of the Previous Meeting (08 September 2020)	Chairman	Approve	/
4	Matters Arising from the Previous Meeting: None	Chairman	Note	
5	Updates on External Audit Plan	SGV / Ernst & Young	Note	/
6	Financial Review Summary	Maria Josefina A. Castillo	Note	/
7	Report on Controls	Joel O. Bungabong	Note	/
8	2021 Internal Audit Plan	Joel O. Bungabong	Approve	/
9	Private Meeting Between the Non-Executive Members of the Committee and the Internal Auditor	Chairman		
10	Forward Agenda	Corporate Secretary	Note	/
11	Schedule of Meetings for 2021-2022	Corporate Secretary	Approve	/
12	Other Matters (if any)	Chairman	Note	
13	Adjournment	Chairman	Approve	

**Distribution List**

**Committee Members**

- Jose Isidro N. Camacho, Independent Director, Committee Chairman
- Francisco C. Eizmendi, Jr., Independent Director
- Rizalina G. Mantaring, Director

**Attendees**

- Helen Y. Dee, Chairman of the Board
- Richard S. Lim, President

- Michele Marie Y. Dee, Director
- Juan B. Santos, Independent Director
- Leo M. Grepin, Director
- Lorenzo V. Tan, Director
- Benedicto C. Sison, CEO & Country Head, Sun Life Philippines
- Maria Josefina A. Castillo, Treasurer
- SGV/ Ernst & Young, External Auditor
- Maria Sachiko A. Pang, Chief Actuary
- Joel O. Bungabong, Internal Auditor
- Ma. Jemilyn S. Camania, Compliance Officer
- Ma. Pia A. Urgello, Deputy Compliance Officer
- Samuel V. Torres, Corporate Secretary
- Anna Katrina C. Kabigting-Ibero, Assistant Corporate Secretary
- Edgar S. Tordesillas, Sun Life Appointed Observer
- Paolo Y. Abaya, GPLH Appointed Observer
- Winlove Grapes R. Sandalo-Esperanza, Counsel, Sun Life Philippines
- Maria Junifer L. Maliglig, Law Clerk, Sun Life Philippines