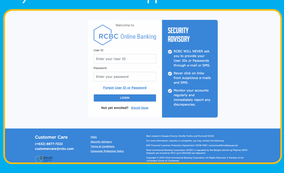
RCBC
Bills Payment Guide

Step 1



Log in to your RCBC online account at rcbconlinebanking.com, or your RCBC mobile app.

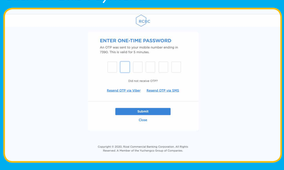


Step 2



Under Cash Management Services, select Disbursement.

Click on Bills Payment.



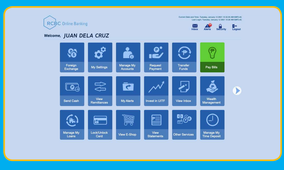
Step 3



Provide the necessary information.

Type in your application serial number* or policy number in the Account Number field.

Make sure that Sun Life Grepa is enrolled as a biller.

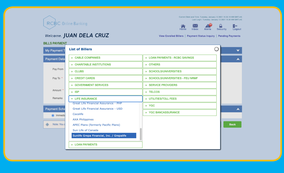


**You can find your application serial number at the bottom of your Application for Life Insurance form.*

Step 4



Review your details, and click "Submit" to confirm.



Step 5



Enter your Mobile Key or One-Time Pin (OTP).

Select "Submit" to proceed.



Step 6



A page will be displayed with your transaction details, reference number, and transaction status.

Save a copy of the transaction details for future reference.



Payments made before 8PM will automatically be posted to your Sun Life Grepa policy on the next business day.

Sun Life GREPA Financial